

OWNERSHIP CHANGES: REQUIRED DOCUMENTATION

Death of Owner

Owner died with a Will and probate proceedings are conducted in the state where the property(ies) is (are) located:

- Copy of Death Certificate
- Certified copy of Will recorded in the county(ies) where the property(ies) are located
 - Order admitting Will to Probate
 - Letters Testamentary

Owner died with a Will and probate proceedings are not conducted in the state where the property(ies) is (are) located:

- Copy of Death Certificate
- Copies of Ancillary Probate proceedings or recorded Affidavit of Heirship

Owner dies without a Will and the estate is under administration:

- Copy of Death Certificate
- Certified copy of the administration proceedings

Owner died without a Will and no administration will be conducted; or owner died with a Will which will not be probated:

- Copy of Death Certificate
- An Affidavit of Heirship properly completed and notarized. The Affidavit should be executed by a disinterested party and recorded in the county(ies) where the property(ies) is (are) located.

Life Estate owner dies:

- Copy of death certificate and a copy of the deed that created the life estate.
 - Remaindermen addresses and tax identification numbers.

Joint Tenant dies:

- Copy of Death Certificate

Name Changes

Name changes due to marriage or divorce:

- Copy of Marriage Certificate or Divorce Decree

Corporate name change:

- Certificate of Name Change and Tax ID number

Corporate name change due to merger:

- Certificate of Merger and Tax ID number
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Trust/Partnership Change

Trust or Partnership is created/dissolved:

- Trust or Partnership Agreement
- Documentation evidencing dissolution of the Trust or Partnership
 - Any recorded conveyance(s)

Trustee Changes:

- Recorded documentation evidencing appointment of successor Trustee
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Other:

Transfer of interest:

- Conveyance filed of record in the county(ies)/parish(es) in which the property(ies) are located

Appointment of Attorney-in-Fact:

- Copy of Power of Attorney

Ownership change due to divorce:

- Divorce Decree and Settlement Agreement
- Any appropriate recorded conveyance(s)

New Owners:

In order to avoid Federal tax backup withholding, an executed W9 Form can be scanned and sent to land@bry.com or mailed to:

Berry Petroleum Company

Attn: Owner Relations

16000 N. Dallas Pkwy, Ste. 100

Dallas, TX 75248